



# CLASSROOM CUSTODIAL FEES

## Custodial Cost Structure

Custodial fees cost will be determined based on room size, duration of reservation, number of rooms booked at a time, and week vs. weekend events. **Custodial fees are subject to change each fiscal year.**

Once your reservation has been reviewed and determined custodial fees will apply, Building Services will be in touch with an invoice. Custodial fees must be paid by **12pm, no less than three (3) business days in advance of your event date.** Failure to pay custodial fees will result in the cancellation of your event. If you have any questions regarding custodial fees, contact [buildingservices@facilities.gatech.edu](mailto:buildingservices@facilities.gatech.edu), or visit the facilities website: [facilities.gatech.edu/custodial](http://facilities.gatech.edu/custodial).

### When Do Buildings Require Custodial Fees?

**Custodial Fees will apply to the following building Sun-Thur after 11pm and all day Fri & Sat**

|                             |
|-----------------------------|
| Instructional Center (#055) |
|-----------------------------|

**Custodial Fees will apply to the following buildings Mon-Fri after 8pm and all day Sat & Sun**

|   |                        |   |
|---|------------------------|---|
| Boggs (#103)                                  | Cherry-Emerson (#066A) | Bunger Henry (#086)                           |
| College of Computing (#050)                   | DM Smith (#024)        | East Architecture (#076)                      |
| Engineering, Science & Mechanics (ESM) (#041) | Guggenheim (#040)      | Howey (#081)                                  |
| Klaus (#153)                                  | Mason (#111)           | Molecular Science & Engineering (MoSE) (#167) |
| Paper Tricentennial (#129)                    | Skiles                 | Sustainable Education Building (SEB) (#145)   |
| Van Leer (039)                                | Weber (#093)           | West Architecture (#075)                      |

10.11.2022 TW

