

EVENT CO-SPONSORING

Co-sponsorship occurs when an officially recognized on-campus organization (Student or Institute department) collaborates with an off campus organization on an event. This joint initiative must be consistent with the mission of the on-campus organization. **All event details and arrangements are to be made by the on-campus representative.** Arrangements will not be coordinated with the non-institute group or persons.

Facility rental and equipment fees will apply at the on-campus organization's charged rate. All charges associated with the event will be assumed by the on-campus organization. Departments must supply a Georgia Tech PeopleSoft account number at the time the reservation is confirmed.

FRONTING

Institute departments and student organizations may not reserve Student Center space or equipment for, or on the behalf of an outside organization, person or for a personal event. This behavior constitutes fronting and is not allowed. Fronting is, when a student organization, faculty or staff member reserves a space for an outside business/organization, person or for a personal event with no authentic connection to the Institute or the chartered student organization or campus departments mission. If fronting is discovered, standard/non-institute space and equipment rental rates will apply and future reservation privileges will be impacted.