

INSTANT RESERVATIONS

(Available to Chartered Student Organizations and Georgia Tech Departments Only)

The Student Center offers instant reservation spaces to Chartered Student Organizations and Campus Departments through [GT Events](#). The Cypress Room, Juniper Room and Meeting Room 359 are considered instant reservation spaces.

Instant reservation rooms may be reserved up to one (1) hour prior to room use, during normal building hours, 7 days a week, pending availability. Instant reservation rooms are not designed for weekly organization meetings or weekly events; they are intended for last minute meeting needs. Rooms have a fixed boardroom setup and are not equipped with technology (projector or flat panel displays). **Catering is not permitted in instant reservation spaces.** Rooms should be returned to same condition as found.

Presidents of Chartered Student Organizations must authorize individuals in OrgSync to reserve space on behalf of their organization.