



WEST VILLAGE LAWN & FIRE PITS POLICY

West Village Dining Commons features an outdoor lawn, outdoor table spaces and two (2) gas fire pits.

WEST VILLAGE DINING COMMONS LAWN

The West Village Dining Commons Lawn can be reserved by Chartered Student Organizations and Georgia Tech Departments through the Student Center Reservations Team. Requests for space can be submitted through the [online form](#).

Please see the [Guidelines for Use of Outdoor Space](#) for more information on the use of outdoor space on campus and use the [Event Planning and Approvals Checklist](#) to assist with the planning process. All reservations must adhere to the Student Center Catering Policy and Campus Amplified Sound guidelines. Tents are permitted on the lawn. Tents must be staked down if they are on the grass, or weighted down if they are in the cemented areas.

Georgia Tech Facilities reserves the right to cancel an event on the lawn if the conditions of the grass are unfavorable due to an excess of rain prior to the event date. In the event that the reservation must be cancelled, the Student Center Reservations Team will make every effort to reschedule the event.

OUTDOOR TABLE SPACES

Three (3) table spaces outside of the first floor entrance have been designated for Chartered Student Organizations or Institute Department for the purpose of marketing. Table spaces can be reserved through [GT Events](#). The table spaces are labeled under the Outdoor spaces category as W. Village Dining 1, 2, or 3. The Student Center will furnish one (1) - six (6) foot table and two (2) chairs per space reserved. Power is not available at the outdoor table spaces.

FIRE PITS

Fire pits can be reserved for use daily from 8 a.m. until 10 p.m. Reservations will be accepted from Georgia Tech Departments and Chartered Student Organizations on a first come, first served basis. Requests for space can be submitted through the [online form](#). All reservations must adhere to the Student Center Catering Policy and Campus Amplified Sound guidelines.

The Guest Services Team will be responsible for turning on and off fire pits during events. A representative from the reserving group must be present at all times that the fire pits are actively in use. This designated person will serve in the capacity of a fire spotter and will be responsible for alerting building staff or emergency personnel in the event of a fire pit related issue. Fire pit usage will end at 10 p.m. nightly in order to allow the fire pits to be turned off and cooled down before the facility closes.